

The Manitoba Association of Landscape Architects Inc.

a component organization of the Canadian Society of Landscape Architects

The following matrix will clarify candidacy for Intern/Pre-Intern status, as well as Internship/Pre-Internship requirements necessary to qualify for full membership with MALA. To be considered for full Membership or Internship, you are required to complete the Experience Record Book and you must pass all four (4) sections of the L.A.R.E.

TABLE 1: PATH TO REGISTRATION

PRE-INTERNSHIP PROGRAM

	Stream 1 - Accredited B.L.A. OR M.L.A. Degree OR Accredited Aligned International Degrees*	Stream 2 - Unaccredited OR Related Degrees (B.Env.D., M.C.P., unaccredited B.L.A or M.L.A.)**	Stream 3 - Related Diplomas OR Unaccredited Related International Degrees (Arch. Tech., L.Arch. Tech., CET)**	Stream 4 - Unrelated Degrees OR Diplomas
	Education & Experience Requirements to Qualify as Pre-Intern			
Bylaw Reference	Article 6, Section 3a	Article 6, Section 4a	Article 6, Section 4a	Article 6, Section 4a
Education Requirement	M.L.Arch or B.L.A. Graduate or Aligned International Degree* (minimum 6 years, including Bachelors Degree)	Unaccredited Related Degree** (minimum 4 years)	Related Diploma & Unaccredited Related International Degree** (minimum 2 years)	Unrelated Degree or Diploma
Work Experience Requirement Prior to Application Submission	N/A	Minimum Two (2) years	Minimum Four (4) years	Minimum Six (6) years
Education + Work Experience Total to be Eligible to Apply for Intern/Pre-Intern	Six (6) years	Six (6) years	Six (6) years	Six (6) years
	APPLY TO DIRECTLY TO INTERNSHIP PROGRAM	APPLY TO PRE-INTERNSHIP PROGRAM		
	Education & Experience Requirements during Pre-Internship Period			
Duration	N/A	Minimum Two (2) years documented under professional advisor	Minimum Four (4) years documented under professional advisor	Minimum Six (6) years documented under professional advisor
ERB Requirement Document Under Professional Advisor	N/A	3,600 hours (2 years)	7,200 hours (4 years)	10,800 hours (6 years)
MINIMUM TOTAL (Education + Work Experience)	N/A	Minimum Eight (8) years (Six years of Education & Work Experience plus Two years of Pre-Internship) prior to proceeding to Internship Program	Minimum Ten (10) years (Six years of Education & Work Experience plus Four years of Pre-Internship) prior to proceeding to Internship Program	Minimum Twelve (12) years (Four years of Education & Work Experience plus Six years of Pre-Internship) prior to proceeding to Internship Program
	N/A FOUNDATION	APPLY TO INTERNSHIP PROGRAM		

* Application must come from an Accredited University as outline in MALA By-Law Article 6, Section 3a.

** Not an exhaustive list of unaccredited or related degrees / related diplomas or unaccredited related international degrees. Other related degrees such as M.Arch., B.V.P.1., etc. also apply at the discretion of the Examining Board.

INTERNSHIP PROGRAM

	All Streams
	Education & Experience Requirements to Qualify as MALA Intern
Bylaw Reference	Article 6, Section 3a
Education Requirement	M.L.Arch or B.L.A. Graduate (minimum six (6) years, including Bachelors Degree), OR Completion of Pre-Internship Program
	Education & Experience Requirements to Qualify as MALA Member
Duration	Minimum two (2) years documented under Professional Advisor
ERB Requirement Document Under Professional Advisor	3,600 hours (2 years)
Required Examination	All sections of L.A.R.E.
	APPLY TO MALA FULL MEMBERSHIP

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TABLE 2: EXPERIENCE RECORD BOOK HOUR REQUIREMENTS

PRE-INTERNSHIP PROGRAM

	Stream 1 - Accredited B.L.A. OR M.L.A. Degree OR Accredited Aligned International Degrees	Stream 2 - Unaccredited OR Related Degrees (B.Env.D., M.C.P., unaccredited B.L.A. or M.L.A.)		Stream 3 - Related Diplomas OR Unaccredited Related International Degrees (Arch. Tech., L.Arch. Tech., CET)		Stream 4 - Unrelated Degrees OR Diplomas		
		Category Minimum	Category Maximum	Category Minimum	Category Maximum	Category Minimum	Category Maximum	
FOUNDATION	Schematic Design	<i>Proceed directly to Internship Program</i>	600 hours	None	1200 hours	None	1800 hours	None
	Detailed Design		600 hours	None	1200 hours	None	1800 hours	None
	Construction Documentation		600 hours	None	1200 hours	None	1800 hours	None
	Contract Administration		600 hours	None	1200 hours	None	1800 hours	None
	Office Practice		None	100 hours	None	200 hours	None	300 hours
	Other Experience		None	600 hours	None	1200 hours	None	1800 hours
	TOTAL HOURS REQUIRED	0 hours	3,600 hours		7,200 hours		10,800 hours	

Must meet category min. in at least TWO (2) of the four "FOUNDATION" categories

- Must meet category minimum requirements in at least two (2) of the four (4) "FOUNDATION" categories. FOUNDATION categories are considered Schematic Design, Detailed Design, Construction Documentation and Contract Administration.
- Required number of hours will be prescribed by the Examining Board upon review of Pre-Internship Application.
- Application must come from an Accredited University as outlined in MALA By-Law Article 6, Section 3a.

INTERNSHIP PROGRAM

	M.L.Arch.** OR B.L.A.** OR Completion of Pre-Internship Program	
	Category Minimum	Recommended Requirement
Schematic Design	600 hours	900 hours
Detailed Design	600 hours	900 hours
Construction Documentation	600 hours	900 hours
Contract Administration	300 hours	400 hours
Office Practice	25 hours	50 hours
Other Experience	375 hours	450 hours
	2500 hours	3600 hours
TOTAL HOURS REQUIRED	3600 hours	

- All hours reported MUST be gained during the Internship Program. No hours gained outside of Internship Program will be permitted towards the ERB hours for the Internship Program.

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Please refer to the following documents for reference found on the MALA website under [Download Documents & Resources - MALA](#):

- MALA Application for Admission
- MALA Code of Conduct
- MALA Policy - Experience Record Book Requirements
- MALA Policy - Professional Advisor
- Road to Registration

The above policies serve to explain how Interns qualify for full membership during the internship period, and how Pre-Interns qualify for Internship during the Pre-Internship period. Candidates will not obtain the Experience Record Book (ERB) or identify a Professional Advisor until they are approved as an Intern or Pre-Intern.

Effective June 1, 2015, MALA instituted the passing of all four (4) sections of the Landscape Architect Registration Examination (L.A.R.E.) as a condition for full membership. More information about this requirement will be made available upon acceptance as an Intern.

If you wish to apply as an Intern or Pre-Intern, please complete the application [as Intern/Pre-Intern] and have it endorsed by two full MALA Members. MALA will accept endorsements from two full Members of another component association. Return the form to mala@mala.net with the application fee (includes GST) and evidence of your education. A copy of your résumé is required for pre-interns.

After an application has been reviewed by the Examining Board and MALA Council, the applicant will be advised of the decision regarding their application.