

**The Manitoba Association of Landscape Architects**  
a component organization of the Canadian Society of Landscape Architects

**MALA POLICY**  
**REINSTATEMENT PROCEDURES**

**PURPOSE OF POLICY:**

This policy is designed to clarify requirements for reinstatement of former full Members to active membership, with the exception of those who have obtained a leave of absence as outlined in the *MALA Policy for Inactive Member Status*.

Effective immediately, former full Members must comply with the following requirements for reinstatement.

**RESIGNED MEMBERS**  
**STAMP AND CERTIFICATE SURRENDERED**

If a Member notifies MALA of his/her intention to resign membership and returns the professional stamp and certificate, he/she will be dropped from the roster and will no longer be a member in good standing.

If and when the former Member reapplies for membership, he/she may be reinstated by majority vote of the Council on payment of the following fees:

- A reinstatement fee of \$200.00
- A default penalty fee of \$50.00
- Current year's pro-rated dues (quarterly)

Alternatively, a former Member may apply for a new membership in accordance with policies and requirements in force at the time. If approved, the former membership is not reinstated, but rather a new membership is conferred.

**DEFAULTED MEMBERS**  
**STAMP AND CERTIFICATE NOT SURRENDERED**

If a Member fails to pay MALA dues and does not notify MALA of his/her intention to resign membership, and does NOT return the professional stamp and certificate after the payment deadline, he/she will be automatically dropped from the roster and will no longer be a member in good standing.

If and when the former Member reapplies for membership, he/she will be required to submit written explanation for failure to communicate with MALA and failure to return the professional stamp and certificate, and may be reinstated by majority vote of the Council on payment of the following fees:

- A reinstatement fee of \$200.00.
- A default penalty fee of \$50.00.
- Full equivalent of cumulative back dues for all years the member was in default.
- Current year's pro-rated dues (quarterly).